



NONPROFIT CONSULTING GROUP LLC

“Strategic Partners for Change, Vision, and Sustainability”

www.npcgroup.org

NPCG’s Greatest Hits

Since our inception in January 2012, Don Irish, Patrick Peters, and David Rosenthal of NonProfit Consulting Group (NPCG) have served start-up and established nonprofit organizations with disciplined attention to detail coupled with a broad and creative vision for each project we undertake. See the highlights of our “greatest hits” and learn how your own organizational needs can be met with our help.

Starting Your Own Nonprofit

NPCG is your working partner to prepare the compliance documents required to create and maintain your new nonprofit. We offer a complete, start-up package that includes (but is not limited to):

- Reserving the desired nonprofit name in the desired state of incorporation
- Drafting, filing, and publishing articles of incorporation
- Obtaining a tax identification number
- Drafting customized By-Laws
- Drafting organizational meeting minutes with required resolutions
- Drafting various governance policies the IRS recommends as applicable
- Drafting and filing the IRS exemption application (either Form 1023 or 1024) and related statements
- Representation before the IRS and response to any IRS follow-up questions
- Providing an Action List of start-up tasks

Nonprofit Organizational Review

NPCG will evaluate all aspects of organization and governance for your nonprofit organization including organizational structure and operations. A typical evaluation will include the following:

- Implement comprehensive evaluation surveys, face-to-face interviews or telephone calls to be completed by key personnel, Board Members, and current and former members to be returned for our analysis
- Performance indicators in key organizational and operational areas will include legal, governance, human resources, strategic planning, program planning, evaluations, finances and fundraising. Special emphasis will be on identifying issues and solutions for membership retention and growth

Managing Members

Don Irish - 602.295.8468

Patrick Peters - 480.250.4008

David Rosenthal - 602.931.0035

P.O. Box 22219

Phoenix, Arizona 85028

admin@npcgroup.org



NONPROFIT CONSULTING GROUP LLC

“Strategic Partners for Change, Vision, and Sustainability”

www.npcgroup.org

Compile written report of our interpretation of the results of our findings with a comparison to industry norms

Identify and deliver recommendation options made from the information we gather to repair areas found to be at risk and outline the benefit from changes

Provide oral presentation to the Board to discuss and implement strategies and recommendations on moving your organization forward structurally, organizationally, and with appreciable membership growth

Strategic Planning

NPCG has a unique, comprehensive fill-in-the-blank Strategic Plan and will consult, advise, facilitate and guide your Board and designated committees in its development and implementation by providing in-depth expertise and materials as needed and appropriate in the following (but not limited to) areas:

- Developing strategic clarity
- Determining strategic priorities
- Understanding resource implications
- Establishing performance measures

Board Training

NPCG is your one-stop Board Training partner specializing in (but not limited to) the following components of governance and best practices:

- Role of the Board and Fiduciary duties
- Basic functions of a nonprofit Board
- Common guiding principles for effective Boards
- Clear delineation of responsibility and authority
- Clear delineation of the line between oversight and management
- Monitoring and measuring performance
- “Following the money”
- Board focus, size, composition and leadership
- Policies and guidelines
- Committee structure and operations
- Board health and evaluation

**Make the move to get your start-up idea on the road now!
It’s “go time” to revitalize your existing nonprofit!
See NPCG contact info below and take steps today!**

Managing Members

Don Irish - 602.295.8468

Patrick Peters - 480.250.4008

David Rosenthal - 602.931.0035

P.O. Box 22219

Phoenix, Arizona 85028

admin@npcgroup.org